



The Trustees are pleased to present their report together with the financial statements of the charity for the year ended 30th April 2017.

BCA Trustees for the year ending 2016/2017

PAMELA MANSFIELD
MALCOLM MACINNES
CATHY WILLIAMS

HELEN CAMPER
JOE WESTON
JEREMY BEARE

CATHY MAWER
TED BLACKMORE SQUIRES

BCA Governing Document

Brookvale Community Association (BCA) is a charity governed by its constitution that was adopted 24th February 1975 and updated May 2008. It is registered as a charity with the Charity Commission. Charity No 269386. Its registered address is Brookvale Village Hall, Lower Brook St, Basingstoke RG21 7RP. **Brookvale Community Association held an EGM on 24th November 2016 when it was agreed to adopt a new Constitution as a Charitable Incorporated Organisation (CIO).**

BCA Appointment of Trustees

Trustees and honorary officers are elected by the members at the AGM. The trustees shall retire from office at the end of the annual general meeting three years after his or her appointment but shall be eligible for re-election. Trustees can be nominated by members associate members or existing Trustees.

BCA - the Objects of BCA

To promote the benefit of the inhabitants of Brookvale and the neighbourhood (hereinafter called 'the area of benefit') without distinction of sex or of political, religious or other opinions, by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation, with the object of improving the conditions of life for the said inhabitants.

To establish and secure the Village Hall (hereinafter called the 'Hall') and to maintain, or to co-operate with any local statutory authority in the maintenance and management of such a Hall for activities promoted by the Association and its constituent bodies in furtherance of the above objects.

To promote such other charitable purposes as may from time to time be determined.

The Association shall be non-party in politics and non-sectarian in religion. The area of benefit shall be Brookvale and the neighbourhood together defined by Basingstoke.

BCA Public Benefit for the Year Ending 2016/17

The BCA has had regard to the Charity Commission's guidance on public benefit. Its impact can be illustrated by the growing footfall in the Village Hall across the wide range of groups hosted and the family parties and community festivals. Further development is planned over the next 3 years **Events** organised by BCA included the eighth year of Brookvale in Bloom. The event gave local residents the opportunity to become involved in Brookvale in Bloom which aims to make Brookvale a beautiful place to live and to support local residents understanding of the Conservation Area of Brookvale.

A **Sustainability Day** was held on 24TH September, part of Basingstoke Green Week, with workshops and educational films.

The **January Panto** was Brrr!, produced by Proteus. This was a very enjoyable event with good feedback from the audience, cast and volunteers!

We ran a **coach trip** for non-drivers, to Swanage, benefitting residents from within Brookvale and from the wider community

The **Halloween kids disco** was very successful, and it will be repeated in 2017

BCA ran a major **Garden Fair and Fun Day** in Glebe Gardens on 18th June

The BCA provides free of charge its Lyndon Jones Room to support the NCT B.A.B.I.E.S (Babies And Breastfeeding: Information, Encouragement, Support) service. This service is funded through NCT Branch fundraising and personal donations, without which the service would not be able to run.

The lottery continues to be run by Pamela Mansfield and BCA thank her for her continued commitment. Cathy Mawer is taking over the lottery in 2017, so our thanks go to her too. Funds from the lottery will go towards the Hall redevelopment.

The Blurb (newsletter) and the website (at Brookvale.org.uk) continue to offer information to the community of Brookvale about what's going on. This year **BCA** managed to produce 3 Blurbs going out to over 1200 homes each time. Editions are now in colour, to attract more readers. The committee would like to thank those (Malcolm and others) that help to pull the Blurb together and those volunteers that distribute it. The BCA also has a very active Facebook page, to distribute up-to-date news, and get views and feedback from the community.

Hiring of the hall was taken up by many families from the Brookvale community and surrounding area as well as the regular hirers providing a wide choice of groups for children and adults that make up our core income.

The Development Sub Committee continues to work on behalf of the Brookvale community to ensure developments are what the local residents want and that issues of access around Brookvale are addressed

Grants

Funding from the Local Infrastructure Fund, paid by developers, continue to upgrade the hall further and to fund the employment of a Hall Development Manager, over 3 years. Robin Hughes joined BCA in June 2016, and continues to work to address those needs and the BCA objectives.

BCA Reserves Policy

It is the policy of the charity to maintain free reserves at a level that balances our objective to develop and support services with our need to remain financially stable. A minimum level of free reserves equating to at least 3 months of unrestricted expenditure is considered sufficient to cover management, administration and support costs and to respond to emergency needs which arise from time to time.

Assets Managed by the Trustee

BCA manages Brookvale Village Hall and fundraise to maintain and develop the building and ensure the building is there for community use. The building is currently provided by the Basingstoke and Deane Borough Council for a "peppercorn" ground rent and free of business rates. The Council do not envisage an increase in charge for these costs being made against the Charity in future years.

Note from Chair of Trustees

The charity has managed to deliver community events/activities and maintain the hall successfully, without grants for family events. Community response to some events has been disappointing.

However the committee needs more volunteers to continue to deliver our community events as volunteer resources are dwindling. I have to thank these volunteers for the support they give. Without them the community would not have a hall and I am very grateful to their ongoing support.

The **solar panels** funded by Developers Contributions, known as Section 106, continue to cut costs and provide income. Events continued to be attended by the community with **Brookvale in Bloom** promising to be another success next year.

Work on the **Hall upgrade** has continued throughout the year. Our continuing thanks to the volunteer team that is making the project happen. The BCA is looking for further funds towards equipment for commercial hires.

The Community Garden planting has developed, in the land beyond the Hall grounds. More volunteers can take advantage of the opportunities this provides

2016/17 has been a year of change for BCA as we employ a Community Development Centre Manager. This changes the way the Hall is run, and will improve the programme of activities for residents

From 2017 the BCA is re-registering with the Charity Commission as a charitable incorporated organisation (**CIO**). The CIO structure offers important benefits of having separate legal personality but the existing Objects and Public Benefit will not change

Expenditure last year on the Hall upgrade reduced cash holding, but the Accounts this year show a strong balance sheet and the Trustees are confident of the charity’s ability to continue as a going concern

Finally - Many thanks to all those that supported the BCA in **2016/2017**. Let’s hope the success continues into coming years.

Signed

Chair

Date